



**Oral Health Florida Leadership Council  
Conference Call - Friday, March 21, 2014**

**Minutes**

- I. Dr. Frank Catalanotto started the meeting at 10:04am.
- II. Roll Call:  
Voting Members in attendance: Dr. Frank Catalanotto, Chair, Tami Miller, Co-Chair, Dr. Edward Zapert, Dr. Bill D'Aiuto, Dr. Roderick King, Dr. Scott Tomar, Lilli Copp, Nancy Sawyer, Ann Papadelias  
Ex-Officio Members or Consultants in attendance: Mary Pelletier, Cathy Cabanzon  
Guests in attendance: Cristy Hom, Dr. Donna Solovan-Gleason, Lisa Shaw
- III. Dr. Frank Catalanotto announced that the Florida Public Health Institute (FPHI) ended administrative support of Oral Health Florida (OHF) on March 14, 2014. FPHI was thanked for their support.  
OHF Sustainability Recommendations:
  - 1) Explore website hosting and report back to OHF LC by April 15, 2014 for final decision:  
Motion – Tami Miller approve recommendation #1  
Second – Lilli Copp  
Decision - Approved
  - 2) Approve University of Florida taking over the following OHF administrative services:  
Motion – Dr. Scott Tomar approve recommendation #2  
Second – Dr. Bill D’Aiuto  
Decision - Approved
  - 3) Explore 501(c)3 status for Oral Health Florida and report back to OHF LC by May 15, 2014 for final decision  
Motion – Tami Miller  
Second – Dr. Scott Tomar  
Decision – Approved
  - 4) Prior to IRS status decision, approve FPHI continuing to serve as the fiscal agent for OHF and possibly supporting some other activities as below/ costs, if any, at this time unknown.  
Fiscal agent costs - 8% private; 10% grant  
Motion – Lilli Copp, Explore FPHI as fiscal agent by April 15, 2014  
Second – Ann Papadelias  
Decision – Approved
  - 5) Oral Health Florida obtain Employer Identification Number (EIN), for business purposes (future banking and tax filing)  
Motion – Dr. Scott Tomar  
Second – Dr. Bill D’Aiuto



Decision – Approved

- IV. Dr. Frank Catalanotto reviewed the next steps for the Florida’s Oral Health Roadmap for informational purposes only.
- V. Dr. Frank Catalanotto announced a potential OHF Conference/General Membership Meeting /Leadership Council Meeting on July 31-August 1, 2014 in conjunction with the Florida Public Health Association at the Florida Hotel at the Florida Mall, Orlando, FL. The meeting agenda is still in the planning phases. Dr. Scott Tomar endorsed the conference and recommended not to provide funding to the OHF Leadership Council. Dr. Roderick King agreed with Dr. Scott Tomar’s recommendation. Dr. Ed Zapart reported the Florida Department of Health, Public Health Dental Program is in the process of obtaining approval from senior management to make this conference a three part meeting to include a statewide meeting of the County Health Departments.
  - Motion – Bill D’Aiuto to convene an Oral Health Florida Conference
  - Second – Lilli Copp
  - Decision – Approved
- VI. Closing Comments – Dr. Frank Catalanotto emphasized the importance of shared responsibility as we move into the next steps of the organization. Asking members to consider what they or their organizations can do for Oral Health Florida to contribute to our future work. As an example, Lilli Copp providing use of the conference line of the Head Start State Collaboration Office for OHF Leadership Council and General Member meetings.
- VII. Adjournment - 10:55am