



**Board of Directors Meeting
MINUTES
April 30, 2018**

In attendance: Oscar Arevalo, Greg Smith, Ana Karina Mascarenas, Nancy Sawyer (11:14 AM), Deborah Foote

- The meeting was called to order at 11:08 AM with a quorum present.
- The agenda was unanimously adopted as presented. (Smith/Arevalo)
- The March 2018 Minutes were unanimously adopted as presented. (Arevalo/Smith)
- The March 2018 Financials were unanimously adopted as presented. (Smith/Arevalo)
- Deborah shared a draft credit card expenditures report. Oscar requested a row that totals the expenditures. Going forward, Deborah will provide with the monthly financials.
- Unfinished Business
 - 2018 Conference planning: Deborah confirmed that all speakers with the exception of dental therapy have been confirmed. Sponsorships have been coming along nicely as outlined in the Managing Director report.
 - The Business Practice Policy was unanimously adopted as revised. (Smith/Sawyer)
 - Hispanic Study Guide grant has been postponed as detailed in Managing Director report.
 - Board of Directors candidate recruitment- Deborah will put a call for nominations in the next newsletter and an email to the full mailing list.
 - Pregnant women data: a public records request was submitted and a cost was noted of over \$500 for staff time to compile. Deborah will discuss with AHCA to see if can be waived.
- New Business
 - Policy Committee Composition: Deborah will poll current members to learn of desire to continue. For the next Board meeting she will develop a description for new members and an application/nomination process, as well as necessary changes to the bylaws.
 - Tele-dentistry Action Team: The Board unanimously approved the creation of an “Oral Health Workforce Action Team.” (Arevalo/Smith)
 - Deborah updated the Directors on discussions relative to expanding the Sealant Action Team to a School-Based OH Action Team.
 - The Board unanimously approved disbanding the Communications Action Team due to inactivity. (Sawyer/Smith)
 - A three-year Fluoridation Contract should be forthcoming in several weeks.
 - Deborah discussed the possibility of seeking funding for the creation of a State oral health plan. Once funding opportunity identified, she will speak further with Dr. Zapert. Funding would be used to contract a consultant to facilitate the process and write the plan.
 - PHDP requested from OHF its organizational priorities and needs (see position descriptions)- Deborah shared her priorities of Outreach and Communications capacity which would enhance OHF’s operations. She will share with PHDP to see if this type of capacity might be build into their grant applications in the future. The Board concurred with the priorities.
 - Managing Director report was reviewed.
- Next meeting: June 18 from 1-2:30 PM
- Adjournment (12:28 PM)