

*In attendance: Oscar Arevalo, Nancy Zinser, Ana Karina Mascarenas, Greg Smith, Jose Peralta, Deborah Foote*

- The Agenda was unanimously adopted. (Smith/Zinser)
- The November 2018 Minutes were unanimously adopted. (Arevalo/Smith)
- Funding of \$40,000 was received from DQF, representing the first half of the grant award. The critical funding issue is FDOH executing the contracts for fluoridation, HRSA Oral Health Workforce, and CDC projects. Oscar will be reaching out to Dr. Zapert to discuss the concerns with delays.
- The November 2018 Financials were unanimously adopted. (Zinser/Arevalo)
- It was unanimously approved that funds remaining in the conference and general fund accounts be used, along with DQF funds, for Deborah's December invoice. (Zinser/Arevalo)
- Unfinished Business
  - Discussion on the Managing Director arrangement and compensation is delayed until the next meeting.
  - The February retreat is scheduled for 2/23 in West Palm. Nancy is looking into securing meeting space. Deborah will draft an agenda for review during the January meeting.
  - The Fluoridation Contract is still outstanding. Deborah has submitted all required paperwork.
  - Deborah has provided FDOH all the requested information for the HRSA Oral Health Workforce Grant. Oscar and Ana report that they are still receiving questions about their projects.
  - Safety Net Committee Update: Deborah reported on the positive response to her recruitment efforts. AHCA will conduct a webinar to launch the Committee in order to ground participants in the same understanding.
- New Business
  - The Record Retention Policy was unanimously adopted. (Zinser/Arevalo)
  - FPHA is not holding a conference in 2019 as members are being encouraged to attend the annual NACCHO conference which is being held in Orlando. Deborah has requested a meeting with the FDOH-PHDP to discuss the 2019 conference.
  - Action Team Update: the Data Action Team wishes to integrate into the other Teams to provide consult on data activities. There was no objection from the Board. The School Oral Health Action Team held a meeting to learn more about Medicaid in schools. A decision was made to form a subcommittee that will hold its first meeting in January. The next School Oral Health Learning Community is in January and will discuss how to measure consent rates. The Workforce Action Team is going to focus on medical-dental integration. Deborah and Greg discussed the projects they are working on. OHF is exploring funding from Delta Dental and United Healthcare to support several projects.
  - Managing Director written report was submitted.