



College of Public Health and Health Professions
Department of Environmental and Global Health

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**Environmental and Global Health PhD Program
ADVANCED/DISSERTATION RESEARCH CONTRACT**

NAME: _____ REQUESTED CREDITS: _____

DATE PROPOSED: ___ / ___ / _____ Course: PHC 79__

DETAILED PLAN AND PROJECT: (Must include courses that will be completed by the conclusion of this registered dissertation research course, project/presentation description, and a timeline. Please attach)

Check or fill in each box. Each line is REQUIRED.

- No part of this research has previously been submitted for course credit.
- I will meet with my mentor _____ times a week to review my work.
- I expect to spend _____ hours a week engaged in this research.
- Number of credit hours in total enrolled in this semester ___ ; Course titles _____

Student Date

Dissertation Chair Date

Advisor/Mentor if different from Chair Date

PhD Program Director Date

DATE COMPLETED: ___ / ___ / _____

CREDITS APPROVED: _____

Guidelines for Research Study

- Students cannot get credit until the project is completed.
- Students cannot get credit more than once for the same work.
- Students can request the number of credits on the form, but it is up to the Curriculum Committee (through the guidelines) to determine what those credits should be. Students or mentors can challenge credits.
- Section numbers will be created to designate the Research Mentor/Dissertation Chair.
- Final approval of this Contract resides with the Curriculum Committee.

Credit Guidelines

Number of Credits (variable)	Required Time Commitment and Project/Presentation
1 – 5 credits	<ul style="list-style-type: none">• Requires at least one hour a week face-to-face time with the mentor/dissertation chair over the period of the course.• Expectation is that the number of hours of work will increase with additional credits (an average of 3 hours per week per credit hour on dissertation-related work in addition to the face-to-face mentoring time).
> 5 credits	<ul style="list-style-type: none">• Any additional credits/semester requires special permission and circumstances and should be arranged with the Department Chair before submitting this form.