UFHealth
INFORMATION TECHNOLOGY TRAINING

Office

PowerPoint 2016 & 2019

Adding multiple animations to the same object

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PowerPoint: Adding Multiple Animations to the Same Object

30 min

In this workshop, we will expand on the capabilities of the Animations tabs in PowerPoint. We will add multiple animations and reorder them.

Animation Types 3

Add first Effect 4

Change first Effect 4

Remove Effects 4

Effect Options 4

Add additional Effects 4

Animation Pane 5

Break up a Bulleted List 5

Example 5

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Animation Types

Animation effects give motion to text, pictures, and other content on your slides. Besides adding action, they help you steer audience's focus, emphasize important points, transition between slides, and maximize slide space by moving things on and off. Used well, animation effects bring flair, spice, and surprise to your presentations.

The general types of effects used, in different variations, are as follows:

- **Transition** - the slide is revealed using an effect like a wipe or a checkerboard pattern
- **Entrance** - such as text fading in or flying in
- **Emphasis** or **dimming** - Emphasis calls attention to a bullet point by making the text stand out; dimming de-emphasizes a bullet point once you've moved on
- **Exit** refers to a fly out, fade out, bounce out, and the like
- **Motion path** traces a pattern for an object to follow. Ellipse and Neutron are two schemes that use motion paths

Add first Effect

1. On the slide, select the object you want to animate
2. Click on the Animation Tab
3. Choose an animation from the Animation drop-down box

Change first Effect

1. On the slide, select the animated object you want to change
2. Click on the Animation Tab
3. Choose a new animation from the Animation drop-down box

Remove Effects

1. On the slide, select the animated object you want to remove the effect from
2. Click on the Animation Tab
3. Choose a **None** from the Animation drop-down bo

Effect Options

Some effects come in from a certain direction or have other options you can adjust. For example, the Wipe effect moves from bottom to top. When it is applied, the *Direction* list becomes available.

Add additional Effects

1. On the slide, select the object you want to add an additional animation
2. Click on the Animation Tab
3. Click on the Add Animation button
4. Choose an animation from the drop-down list

Animation Pane

The Animation Pane is used to help organize animations within a slide. In the Pane you can change the order, and duration of the animations.

Break up a Bulleted List

To break up a bulleted list, first click on the grey bar underneath the group. It will have two white arrows pointing up. Now the order an be rearranged or other animations can be placed in between objects in the group.

Example

We will add an entrance and an exit animation to our list. Then we will reorder the list

1. Select the list on the slide
2. Go to the Animations Tab
3. Click on the Animations Pane button
4. Choose Fly In from the Animations Menu
5. Click on the **Add Animation** button
6. Choose Fly Out from the Add Animations Menu
7. Click on the double arrows pointing down. They are in the Animations Pane below each grouping of animations
8. Click on number 6 Pies and drag it below number 1 Pies
9. Repeat for the remaining pastries