Zoom: Recording

ALL HANDOUTS & CLASS FILES:

https://training.health.ufl.edu/Zoom

PRESENTERS:

Pandora Rose Cowart, prcowart@ufl.edu

EVALUATION:

https://ufl.qualtrics.com/jfe/form/SV_1Ojjkl6lRsKV3XT

Disclaimer: Zoom is an ever-changing program, the options we discuss are valid as of the date we recorded the session, March 19, 2021, using a Windows 10 environment.

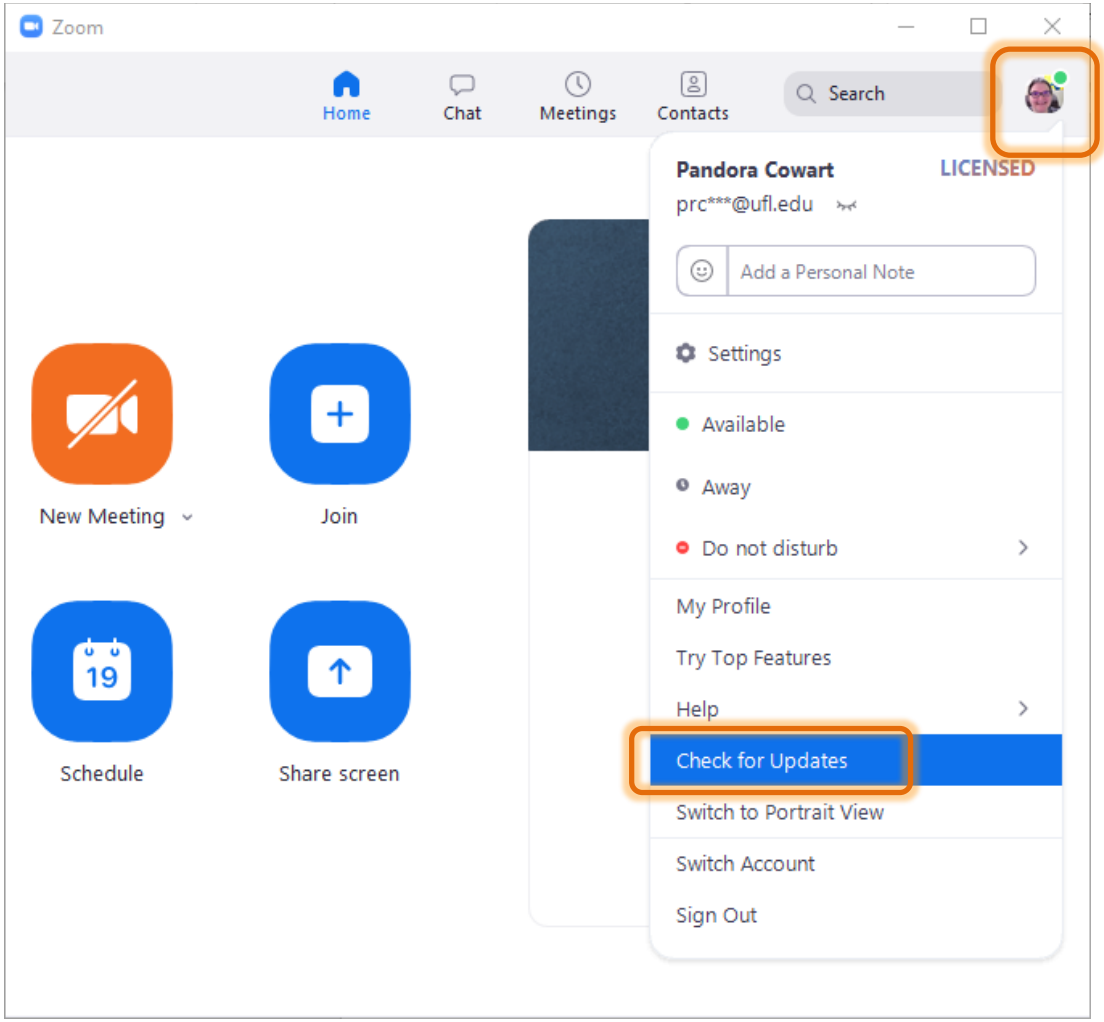
Check for Updates

Open Zoom to its Home tab.

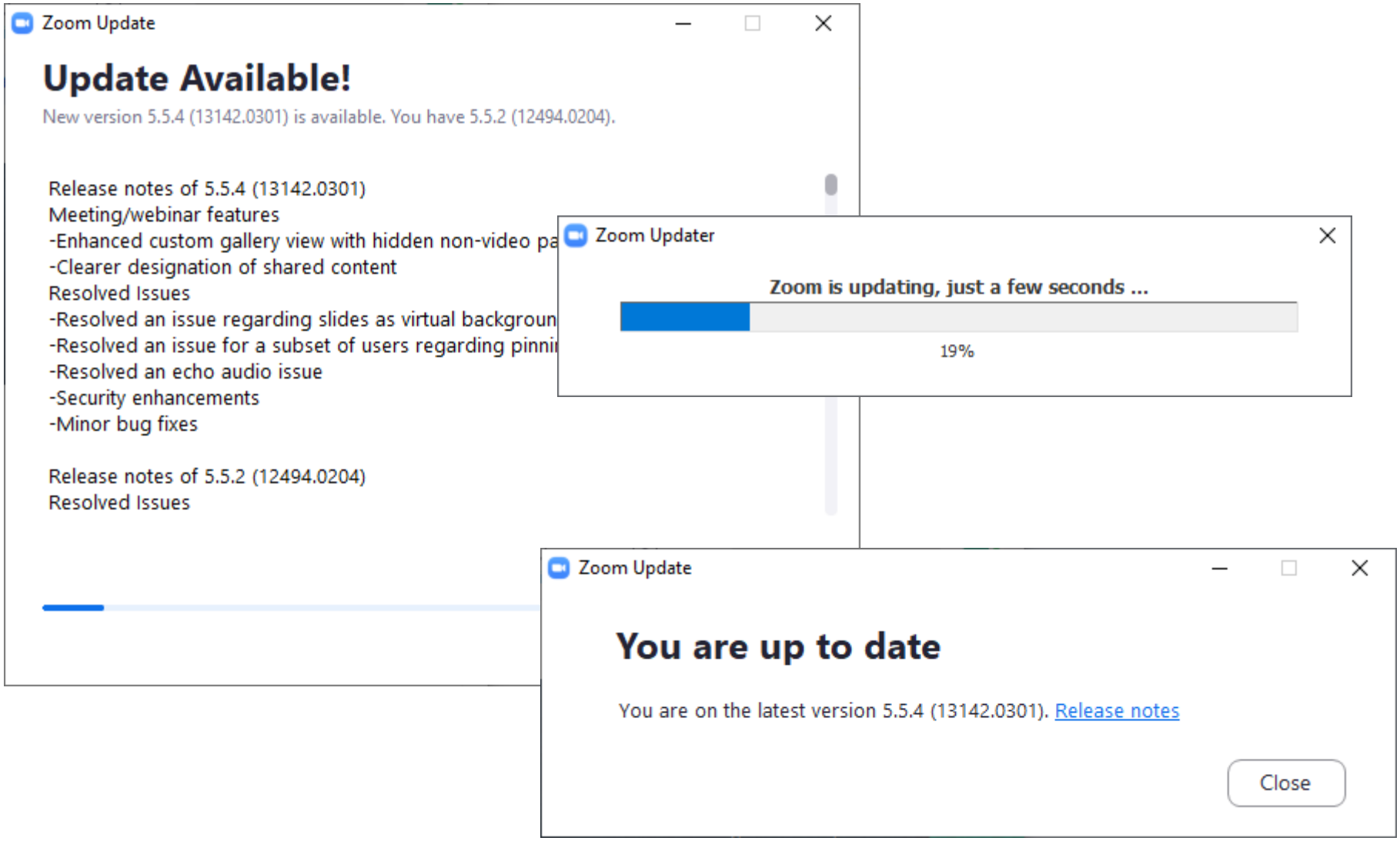
Click on your picture in the upper right corner. You may only see a letter.

Choose ***Check for Updates***.

<u>Note</u>: Some departments may have control of the updates on your work computers.

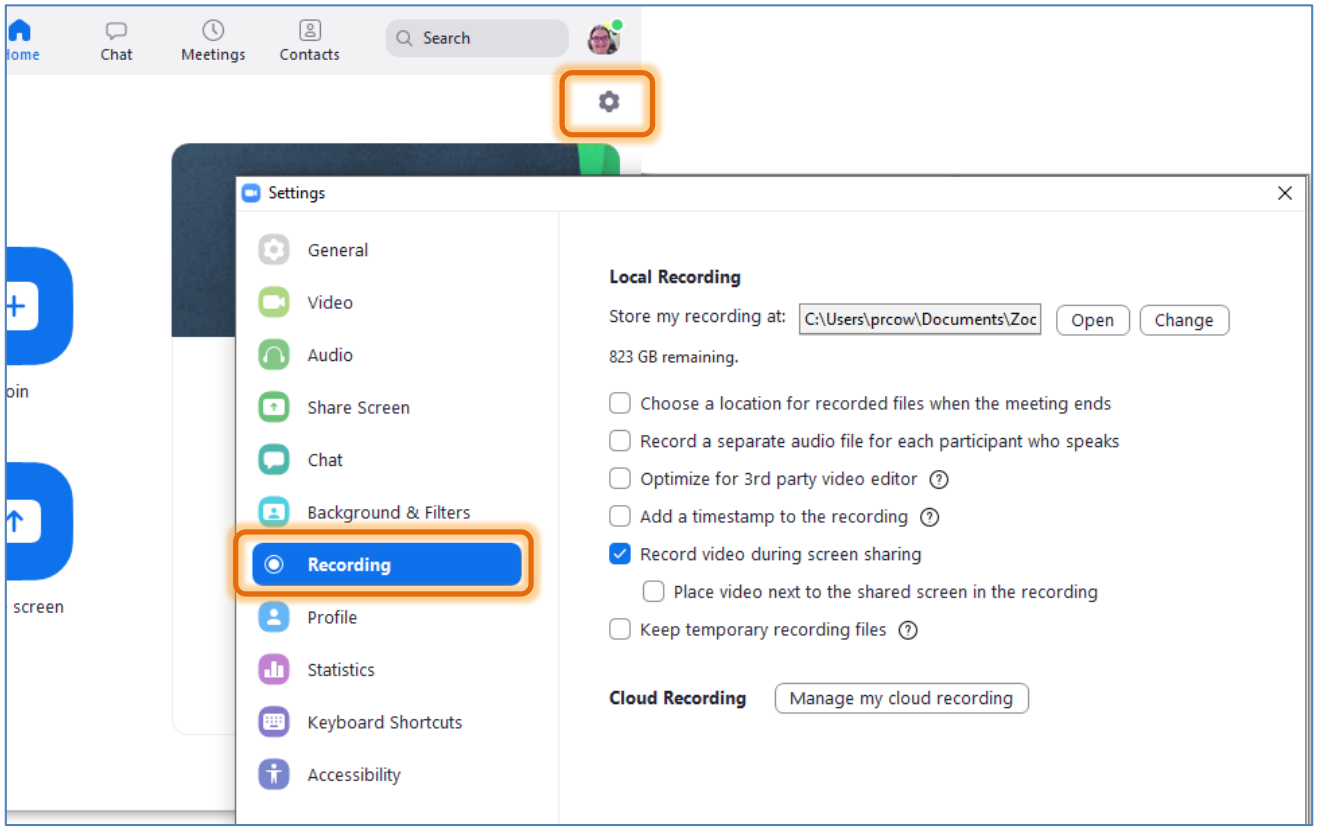


Check for Updates

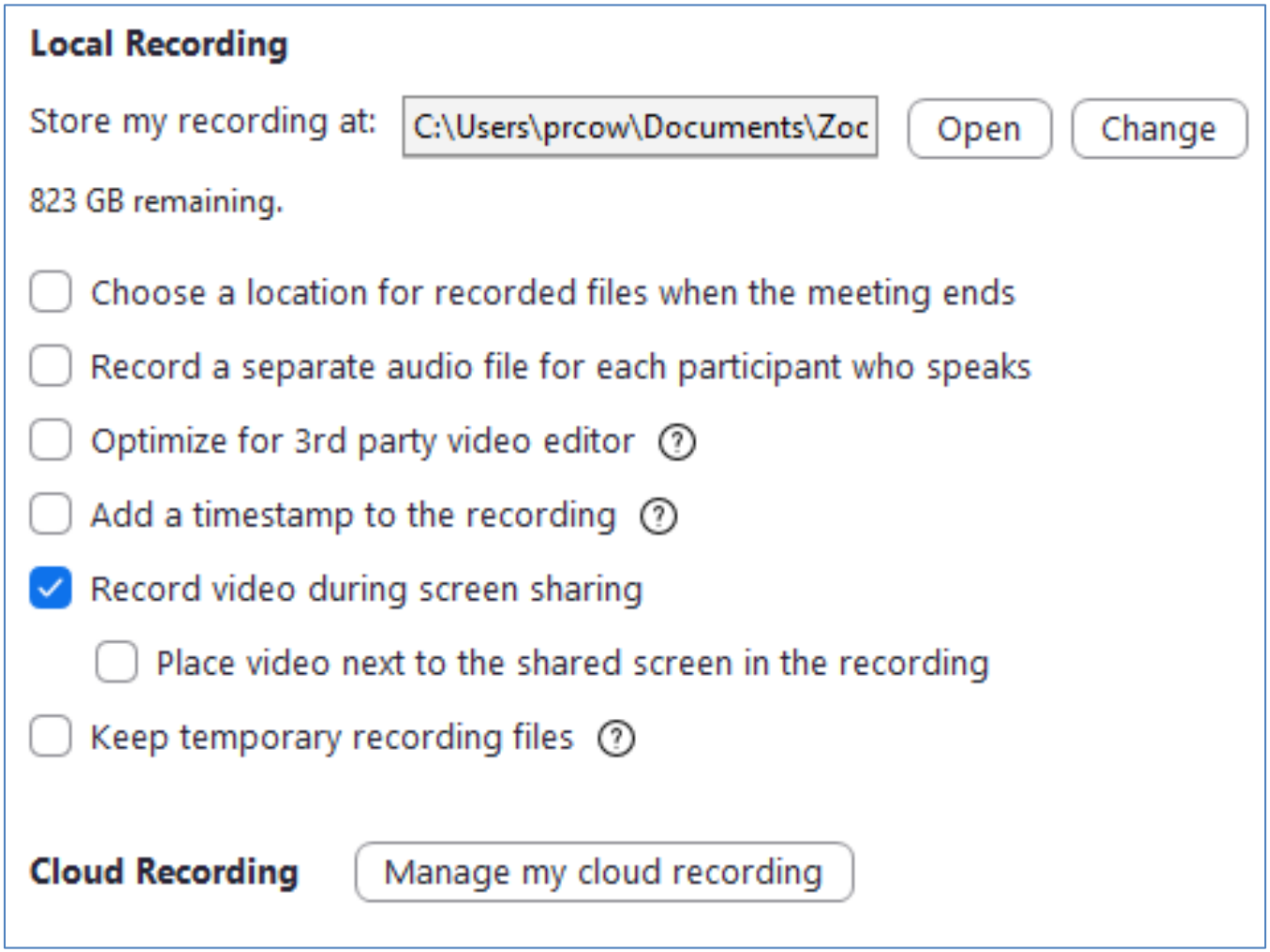


Client Settings – Local Recordings

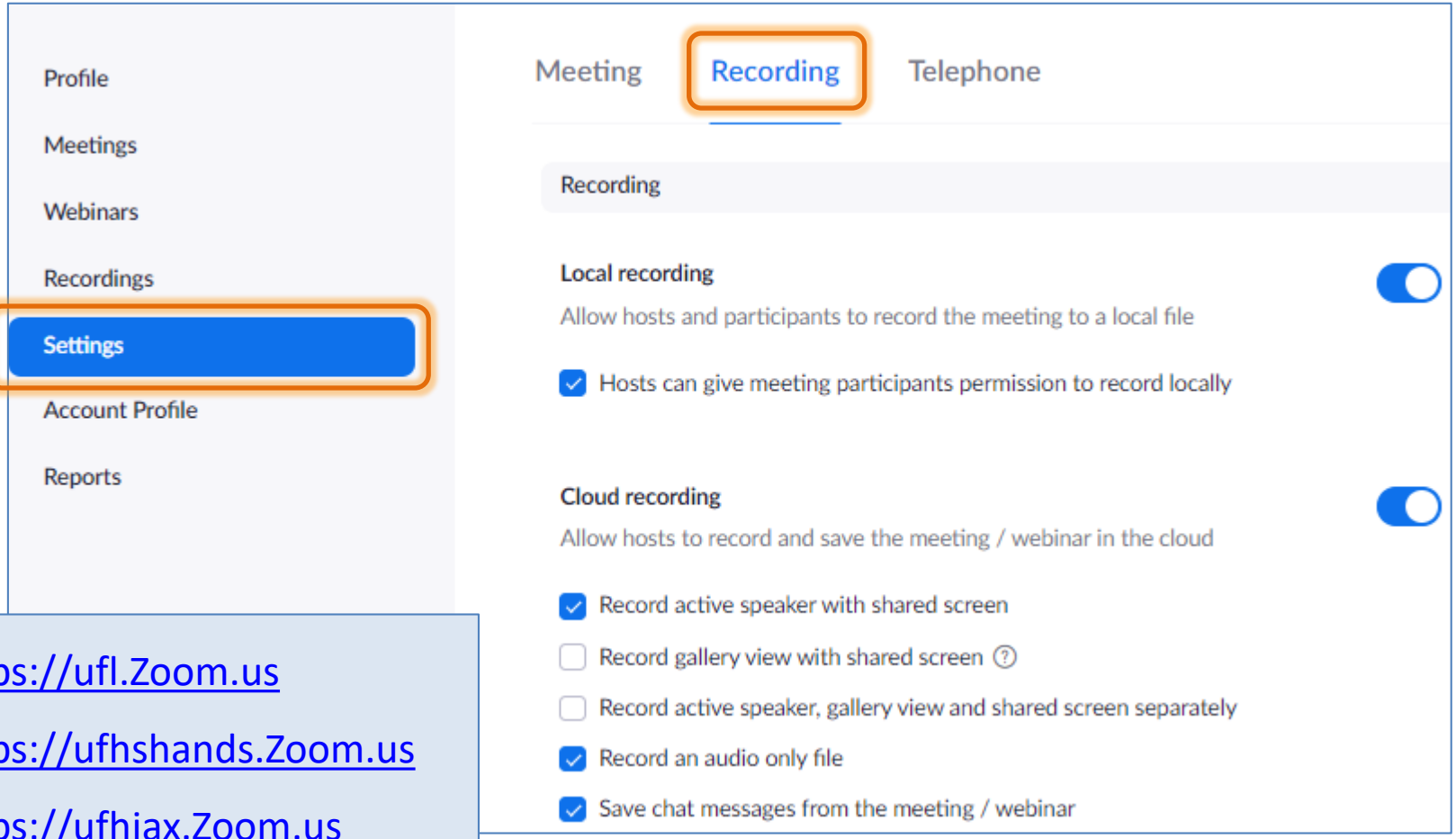
Open the settings from the Home tab, click on the gear under your picture. From the left pane choose Recording.



Client Settings



Online Recording Settings

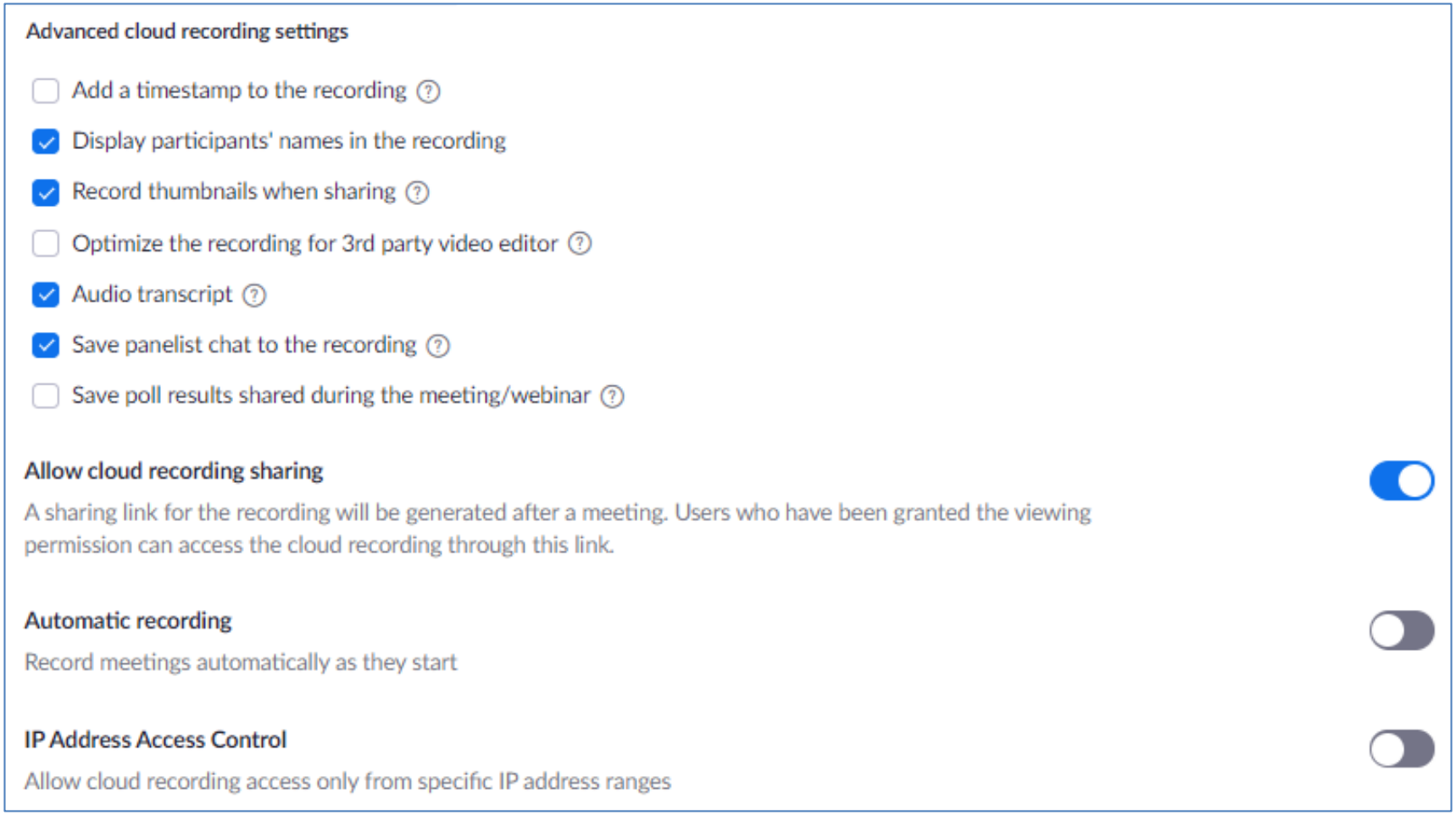


https://ufl.Zoom.us

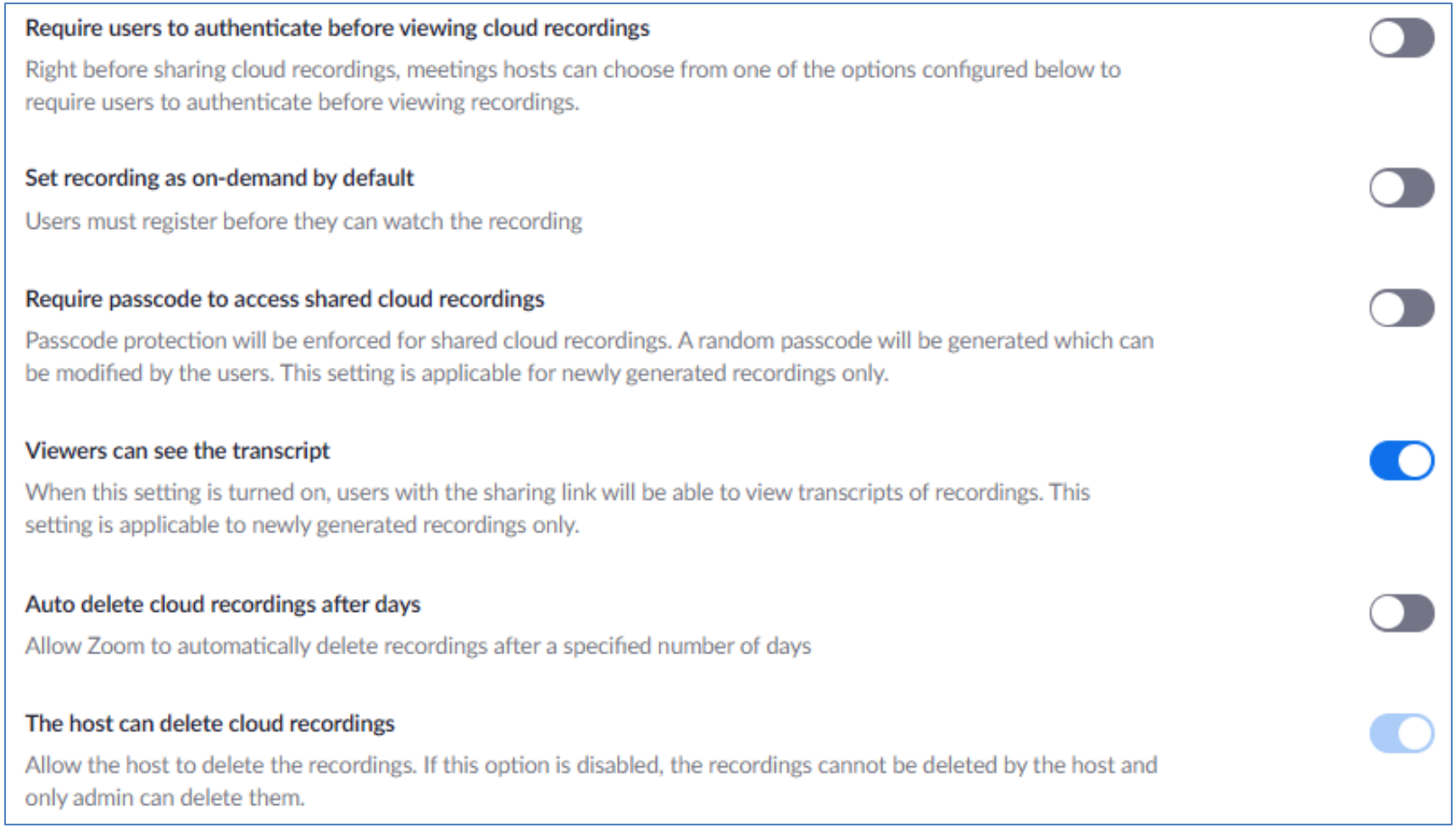
https://ufhshands.Zoom.us

https://ufhjax.Zoom.us

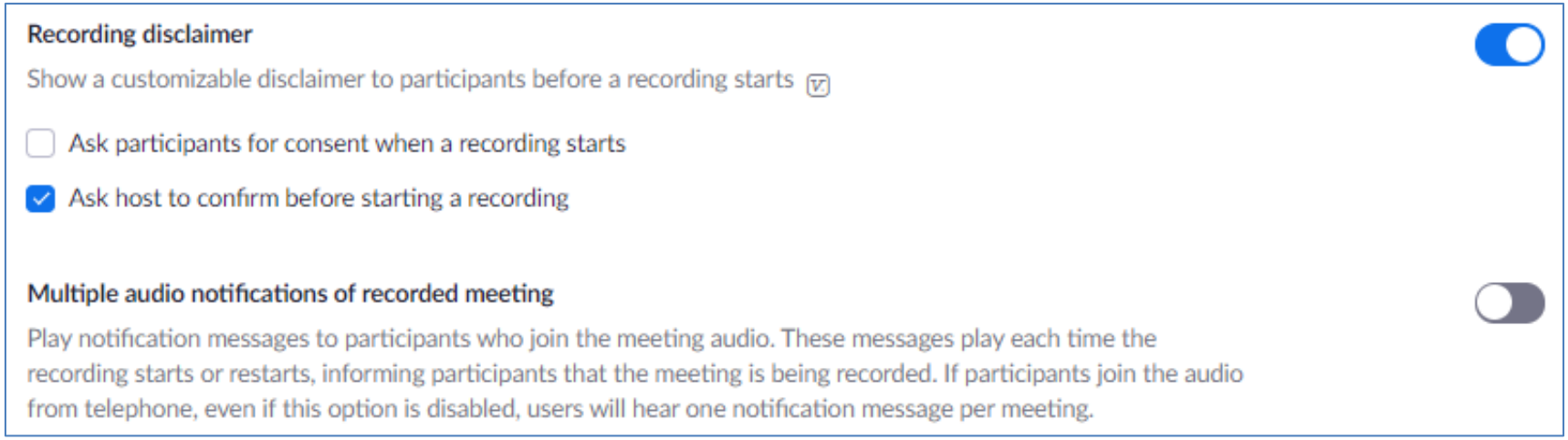
Online Recording Settings



Online Recording Settings



Online Recording Settings



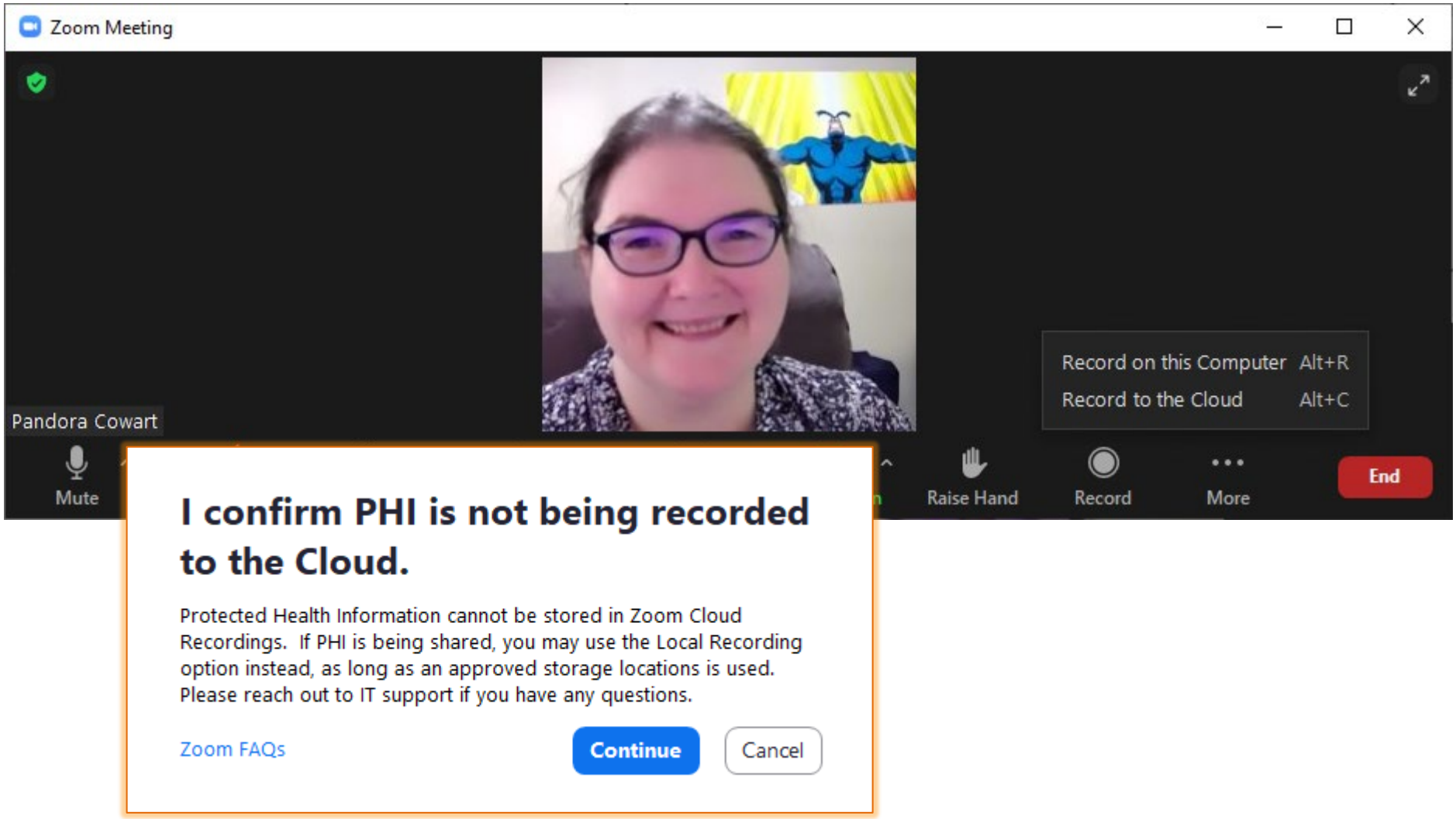
Helpful Links

https://video.ufl.edu/conferencing/zoom/

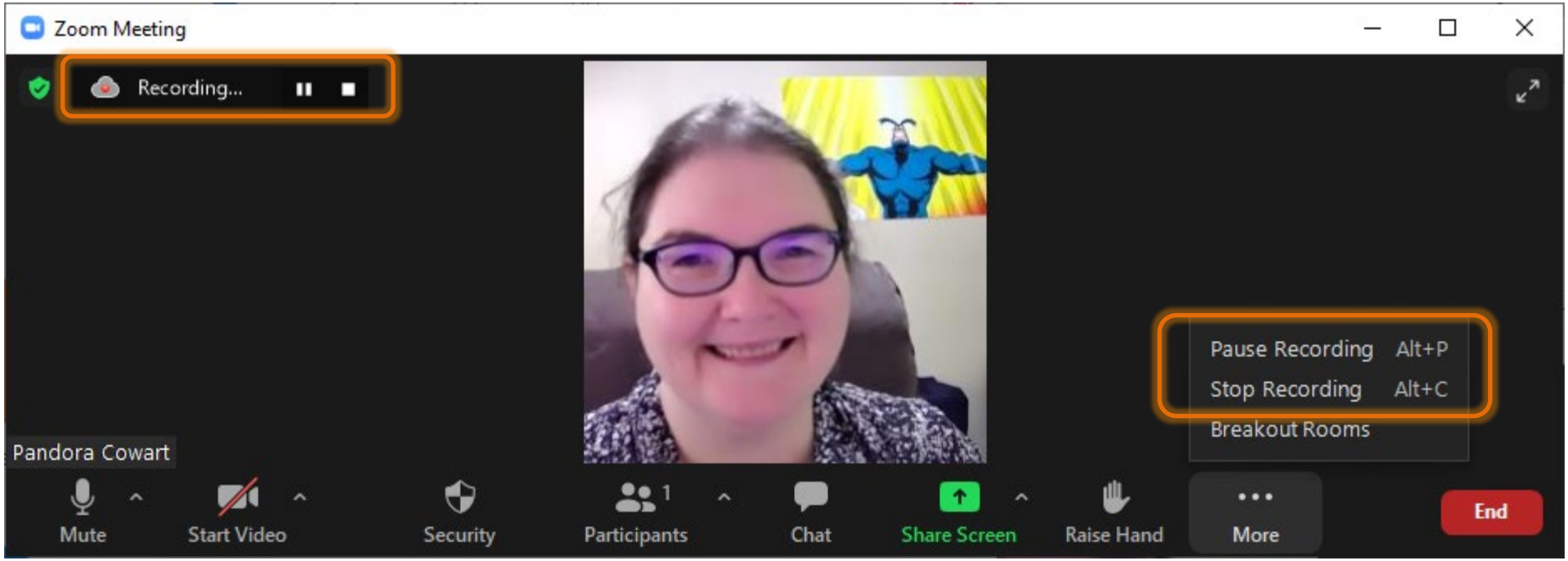
https://video.ufl.edu/conferencing/zoom/recording/

https://blog.zoom.us/webinar-recording-improve-your-virtual-presentation-skills/

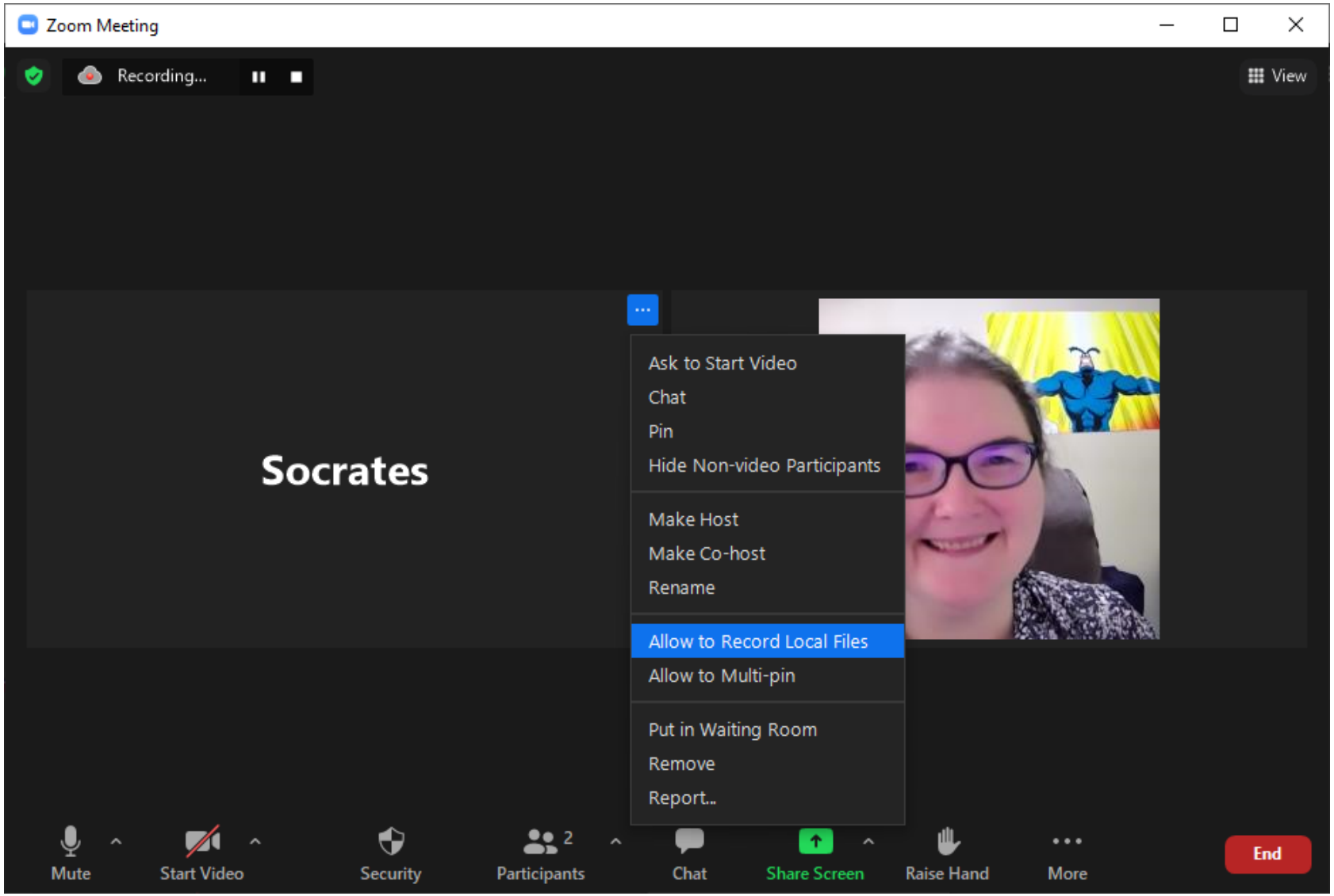
Recording


Zoom Meeting
Pandora Cowart
Record on this Computer Alt+R
Record to the Cloud Alt+C
Mute
Raise Hand
Record
More
End
I confirm PHI is not being recorded to the Cloud.
Protected Health Information cannot be stored in Zoom Cloud Recordings. If PHI is being shared, you may use the Local Recording option instead, as long as an approved storage locations is used. Please reach out to IT support if you have any questions.
Zoom FAQs
Continue
Cancel

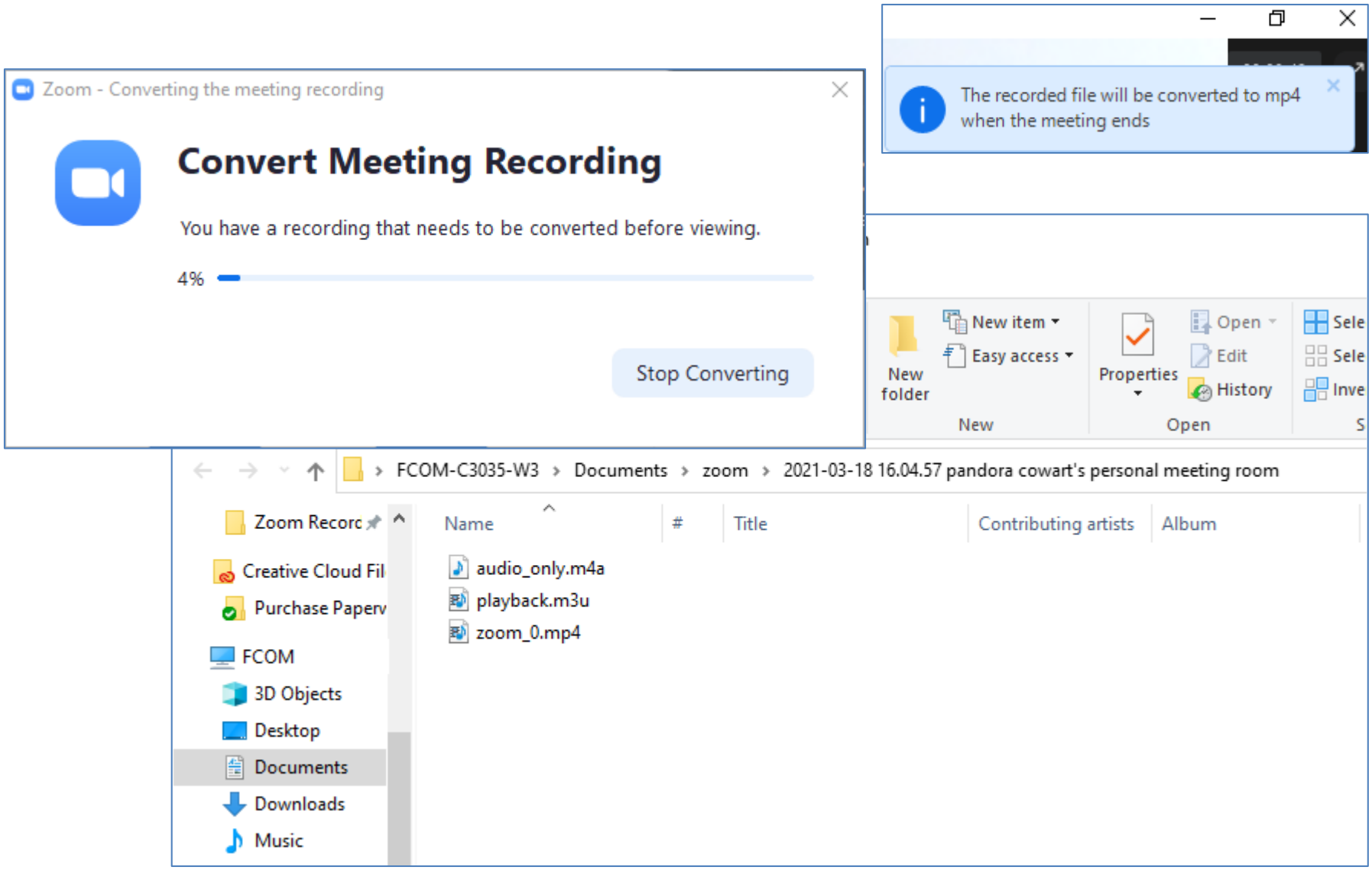
Recording


Zoom Meeting
Recording...
Pandora Cowart
Pause Recording Alt+P
Stop Recording Alt+C
Breakout Rooms
Mute
Start Video
Security
Participants
1
Chat
Share Screen
Raise Hand
More
End

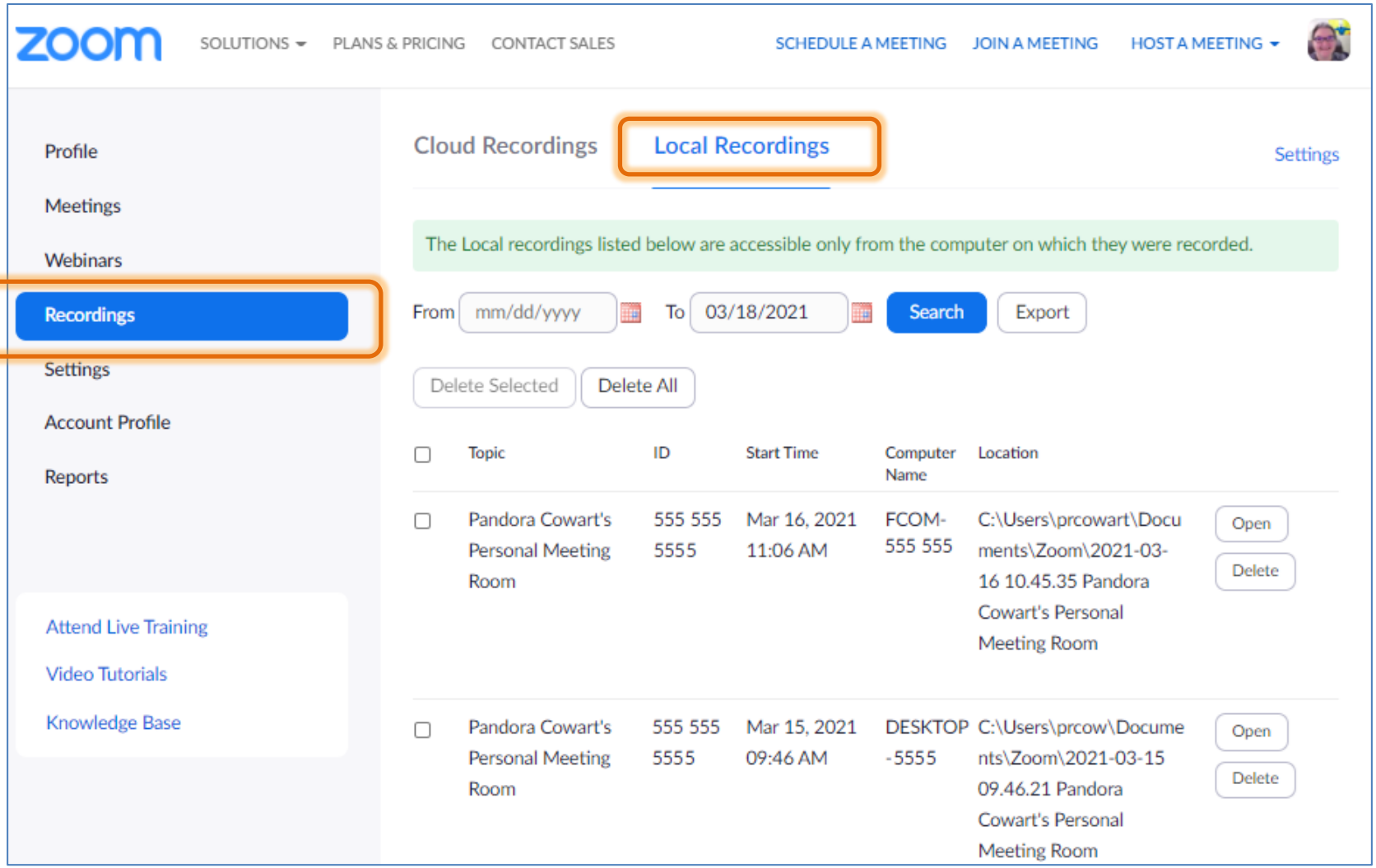
Allow Others to Record



Local Recording Result

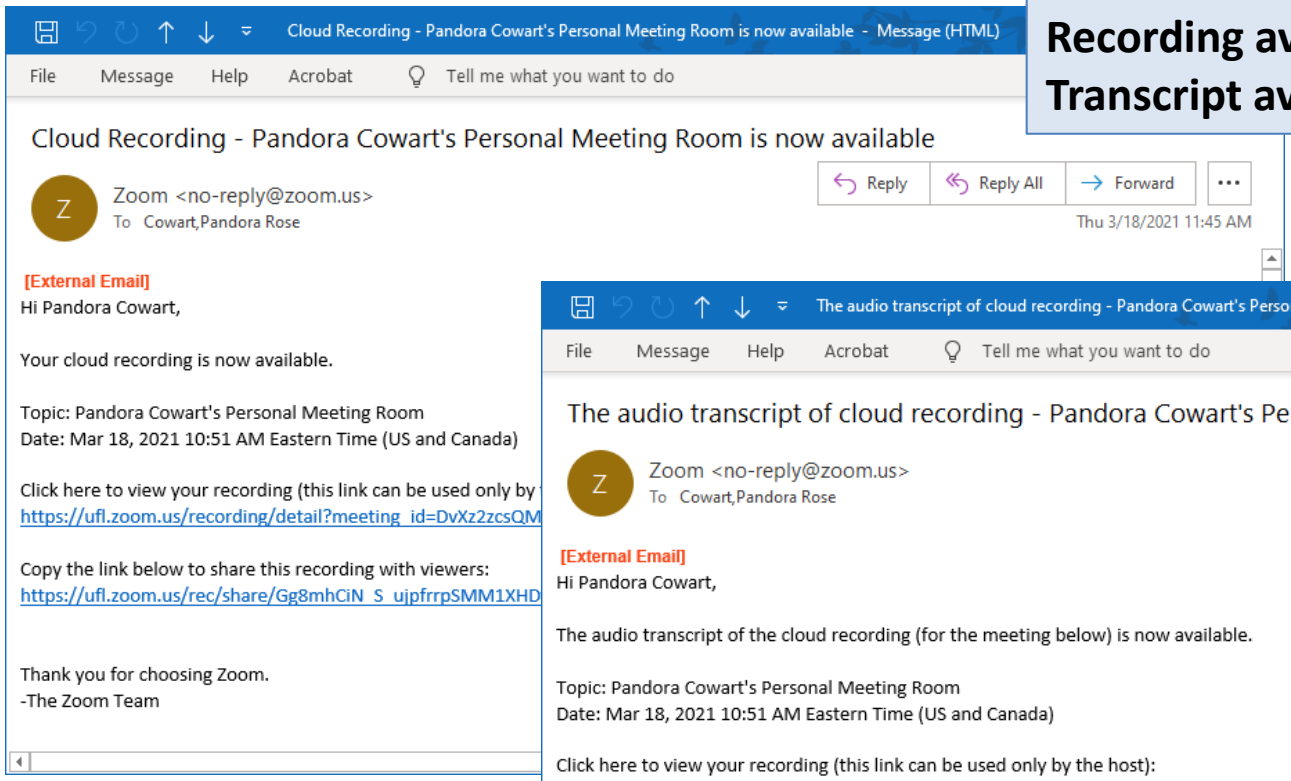


Local Recording List



Cloud Recording Emails

30-min session ending at 11:30am
Recording available 11:45am
Transcript available at 12:19pm



Cloud Recording - Pandora Cowart's Personal Meeting Room is now available - Message (HTML)

File Message Help Acrobat Tell me what you want to do

Cloud Recording - Pandora Cowart's Personal Meeting Room is now available

Zoom <no-reply@zoom.us>
To Cowart,Pandora Rose

Reply Reply All Forward

Thu 3/18/2021 11:45 AM

[External Email]
Hi Pandora Cowart,

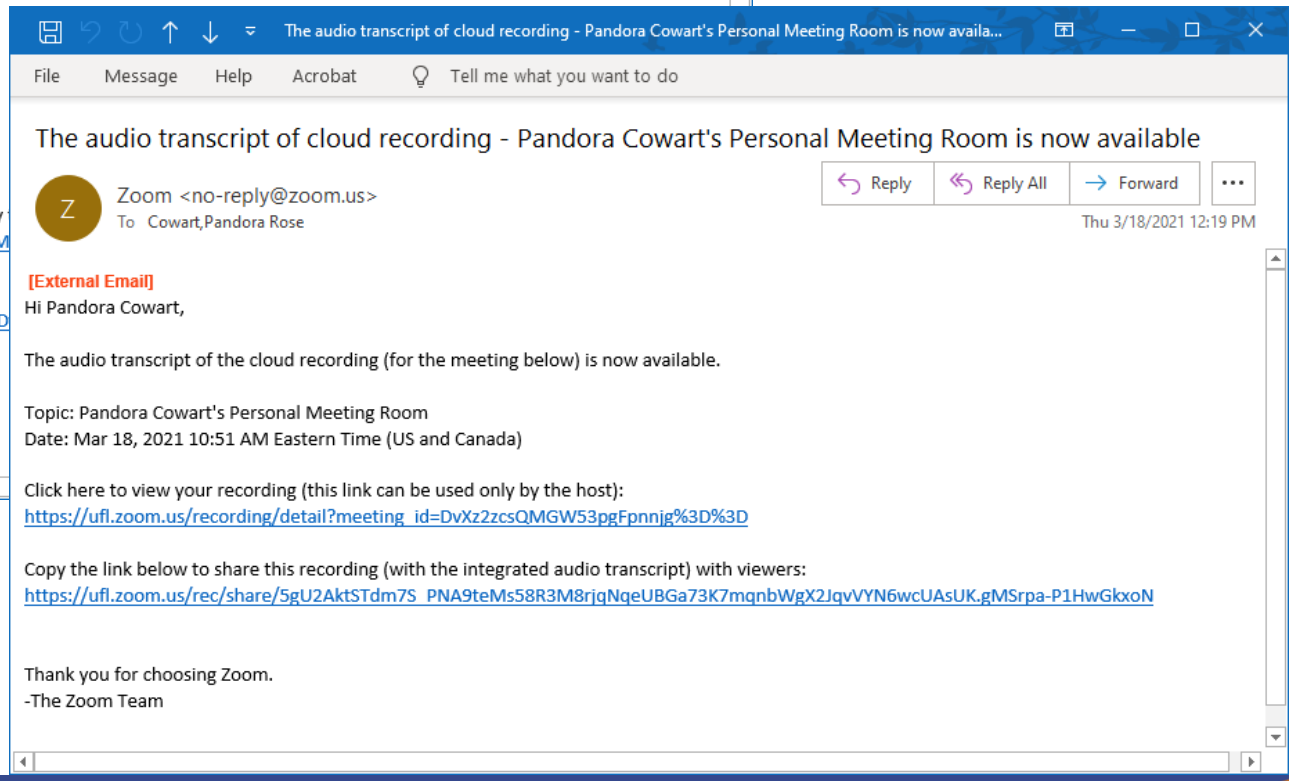
Your cloud recording is now available.

Topic: Pandora Cowart's Personal Meeting Room
Date: Mar 18, 2021 10:51 AM Eastern Time (US and Canada)

Click here to view your recording (this link can be used only by
https://ufl.zoom.us/recording/detail?meeting_id=DvXz2zcsQM

Copy the link below to share this recording with viewers:
https://ufl.zoom.us/rec/share/Gg8mhCiN_S_ujpfrrpSMM1XHD

Thank you for choosing Zoom.
-The Zoom Team



The audio transcript of cloud recording - Pandora Cowart's Personal Meeting Room is now availa...

File Message Help Acrobat Tell me what you want to do

The audio transcript of cloud recording - Pandora Cowart's Personal Meeting Room is now available

Zoom <no-reply@zoom.us>
To Cowart,Pandora Rose

Reply Reply All Forward

Thu 3/18/2021 12:19 PM

[External Email]
Hi Pandora Cowart,

The audio transcript of the cloud recording (for the meeting below) is now available.

Topic: Pandora Cowart's Personal Meeting Room
Date: Mar 18, 2021 10:51 AM Eastern Time (US and Canada)

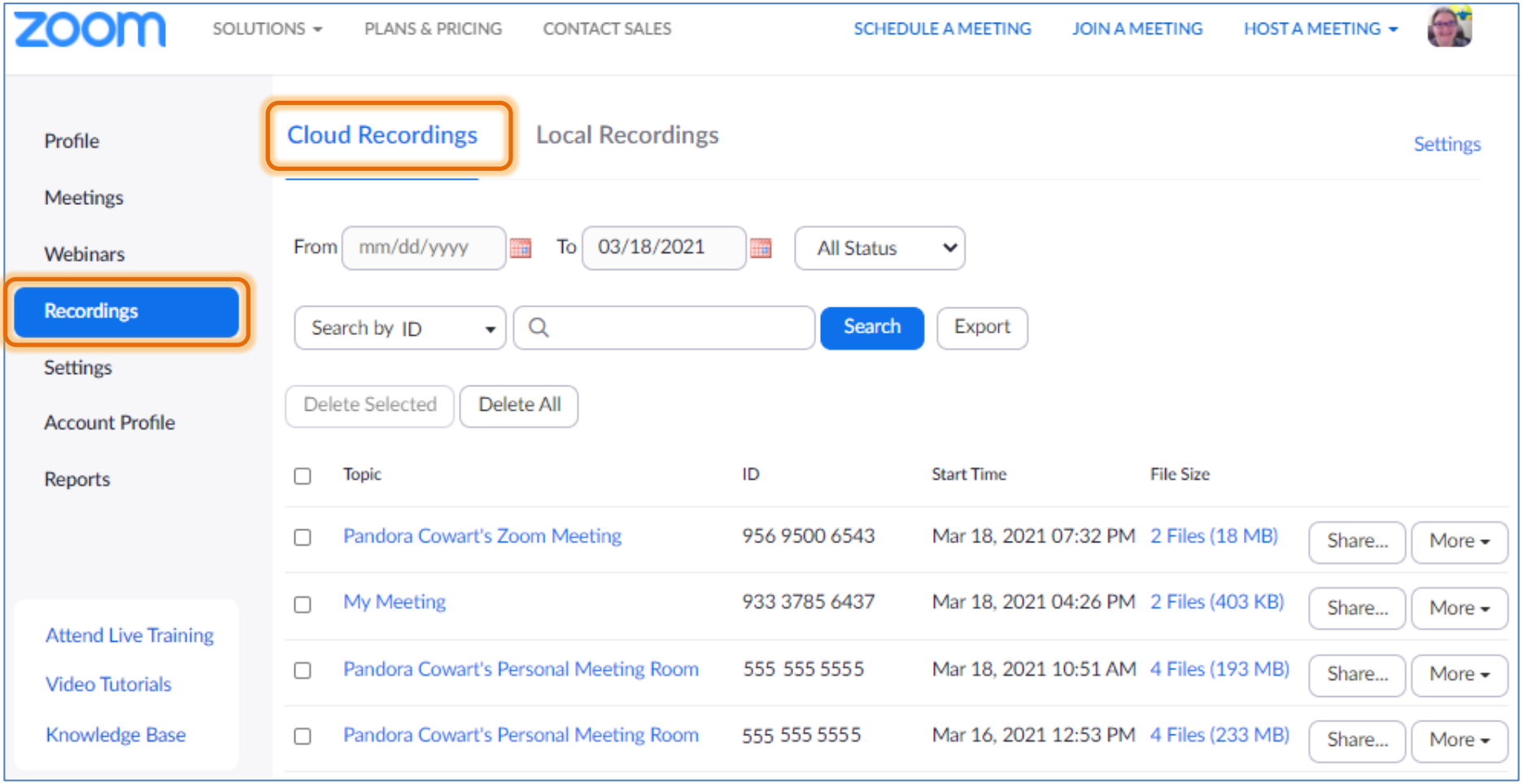
Click here to view your recording (this link can be used only by the host):
https://ufl.zoom.us/recording/detail?meeting_id=DvXz2zcsQMGW53pgFpnnjg%3D%3D

Copy the link below to share this recording (with the integrated audio transcript) with viewers:
https://ufl.zoom.us/rec/share/5gU2AktSTdm7S_PNA9teMs58R3M8rjqNqeUBGa73K7mqnbWgX2JqvVYN6wcUAsUK.gMSrpa-P1HwGkxoN

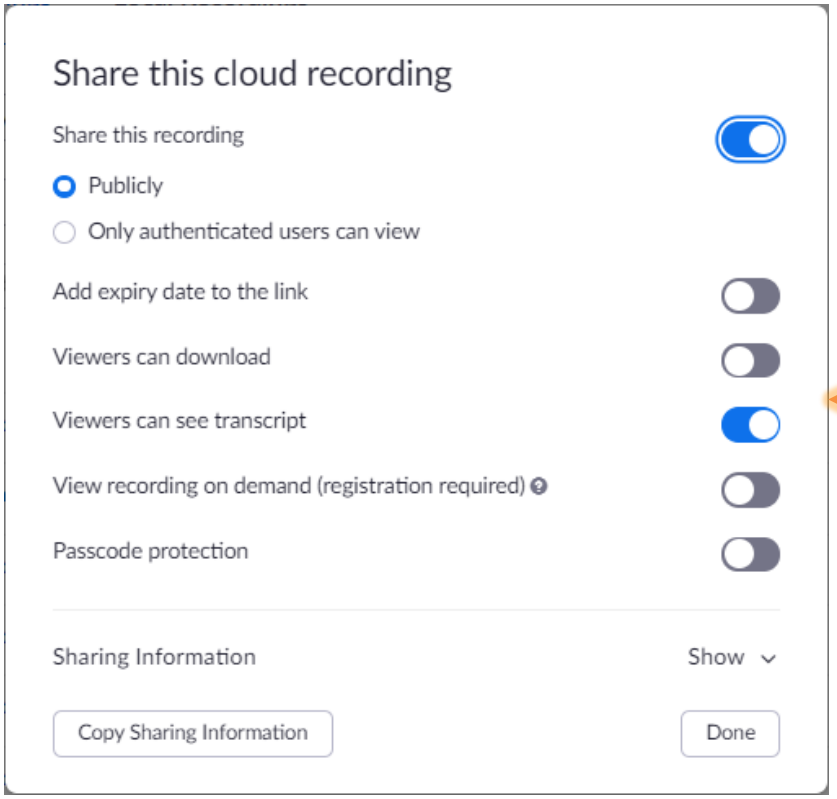
Thank you for choosing Zoom.
-The Zoom Team

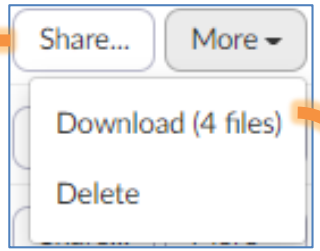
Recordings are usually ready in less than half an hour. The transcript may take hours to complete.

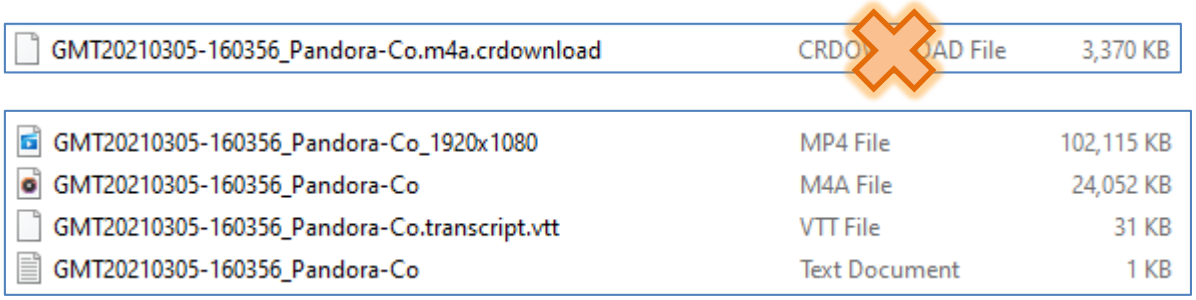
Cloud Recording List



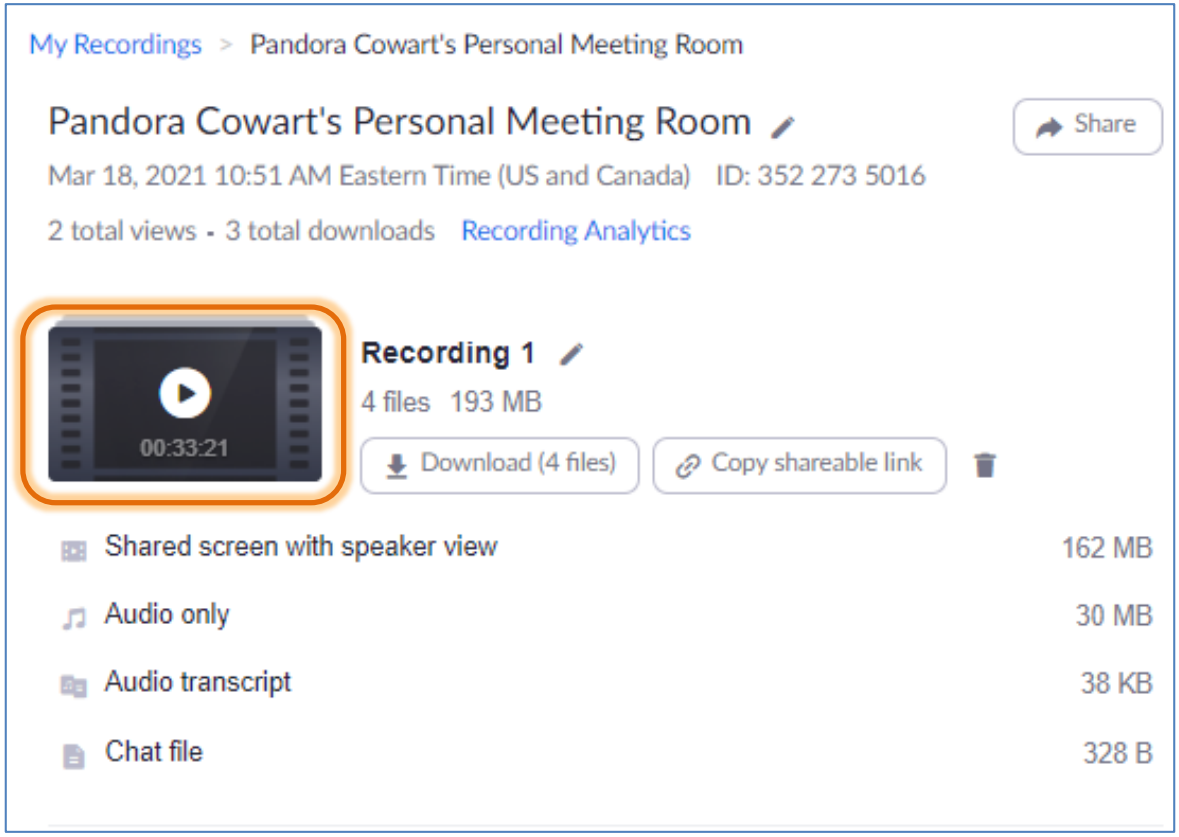
Cloud Recording Share… and More



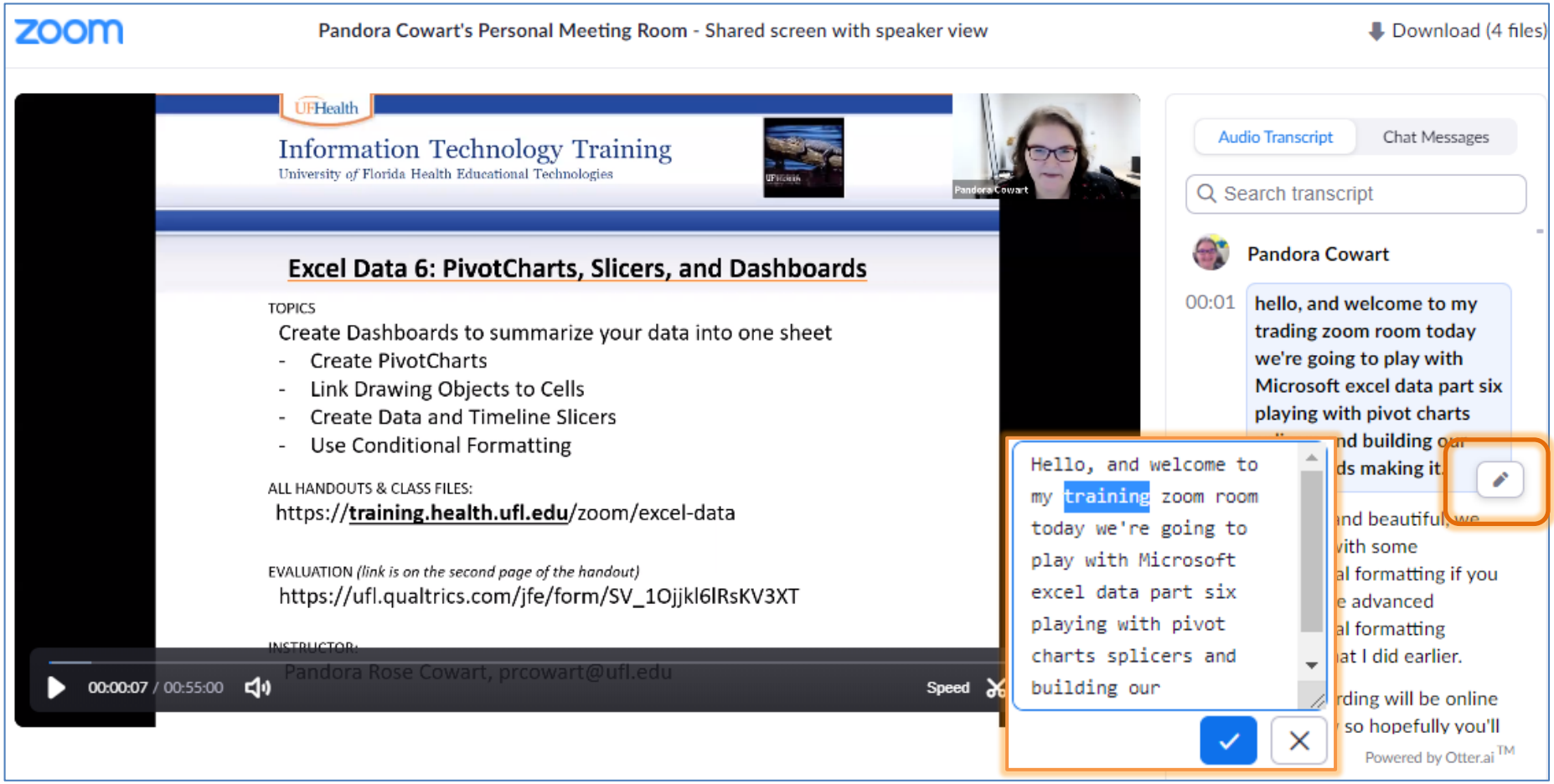




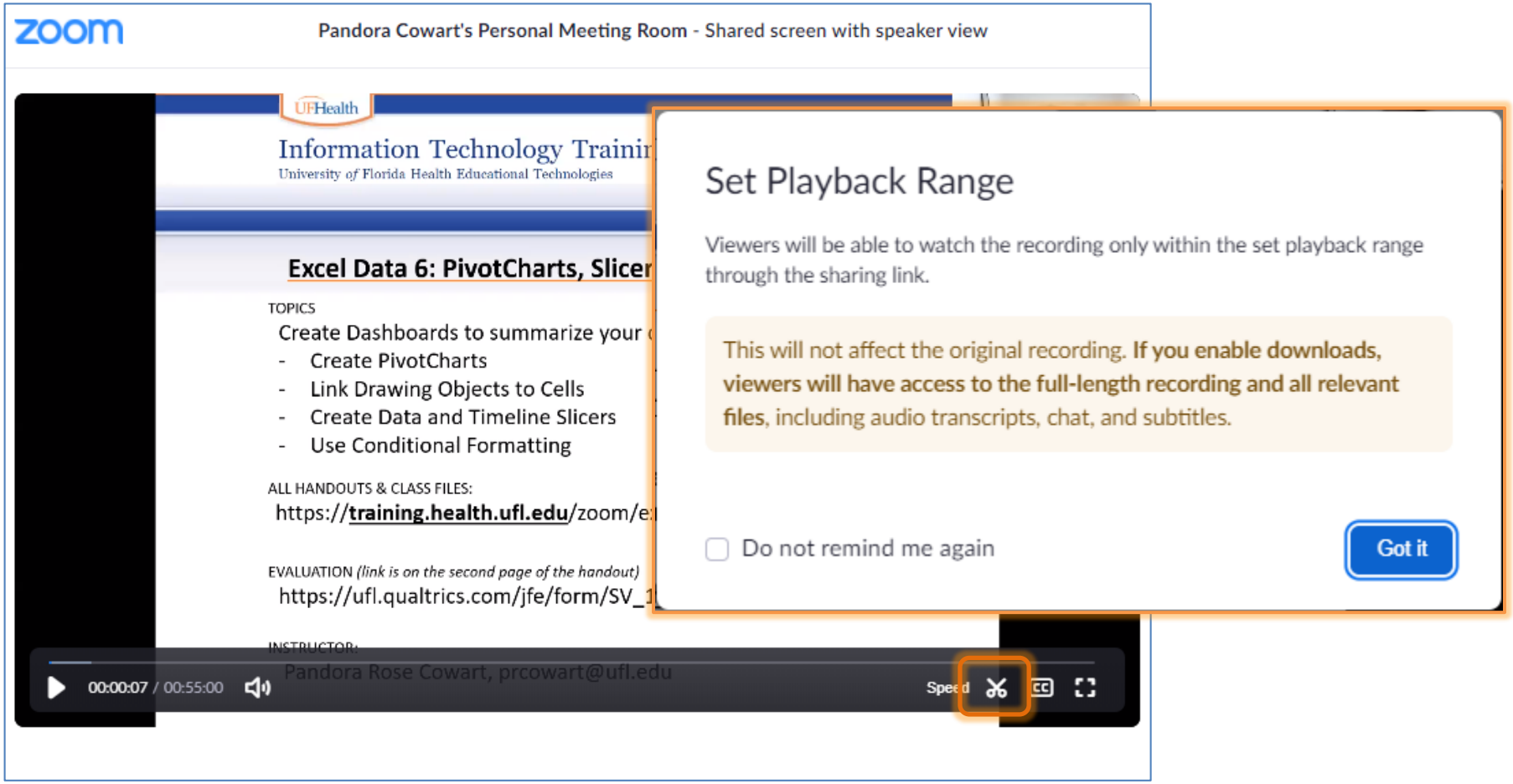
Cloud Recording Edit



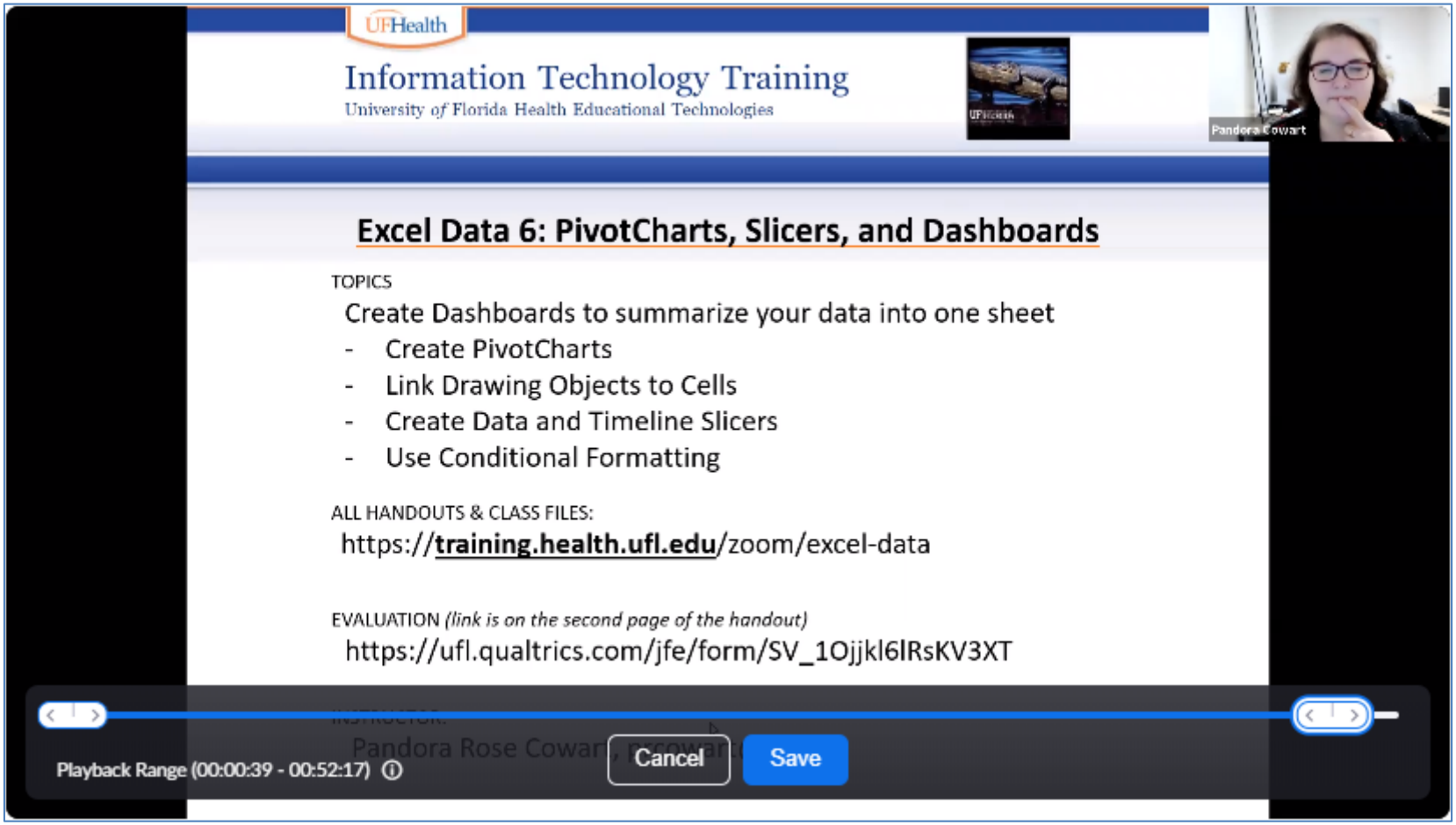
Cloud Recording Edit Transcript



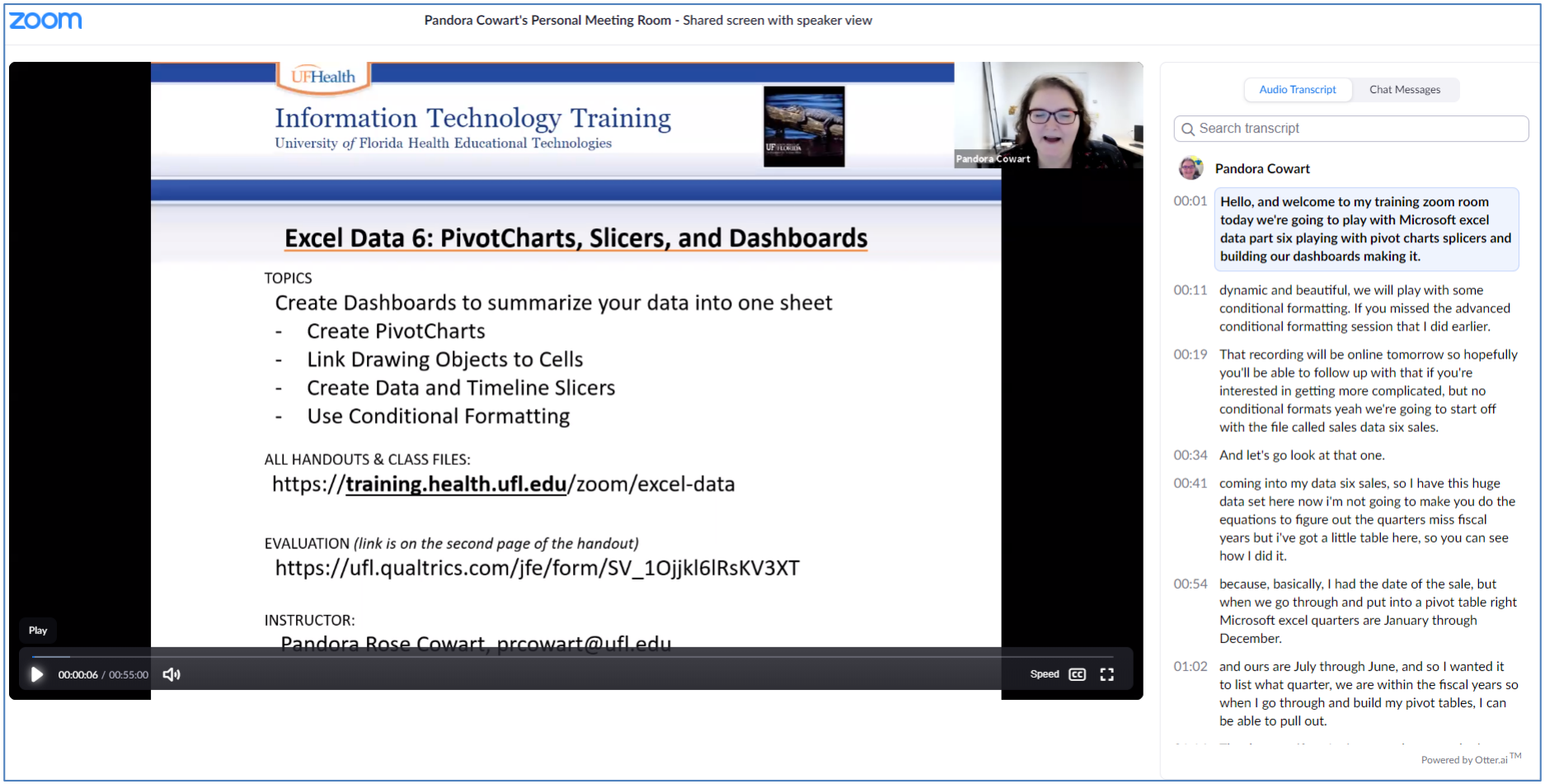
Cloud Recording Trim Video



Cloud Recording Trim Video



Cloud Recording Shared



Zoom: Recording

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