

UF Health Educational Technologies Application Training

Gainesville Class Schedule

Register	Title	Date	Start	End
Register	Adobe Acrobat X: Basics	11/13/2019	1:30pm	3:30pm
Register	Adobe Acrobat X: Forms	11/18/2019	1:30pm	3:30pm
Register	Adobe Photoshop CS5: Basics	10/21/2019	1:30pm	4:30pm
		12/16/2019	1:30pm	4:30pm
Register	Adobe Photoshop CS5: Layers and Masks	10/28/2019	1:30pm	3:30pm
Register	Adobe Photoshop CS5: Photo Adjustments	11/04/2019	1:30pm	3:30pm
Register	Microsoft Outlook for Beginners	9/09/2019	9:30am	11:00am
		12/05/2019	1:30pm	3:00pm
Register	Outlook 2016: Calendar	9/16/2019	9:30am	11:00am
		12/10/2019	1:30pm	3:00pm
Register	Word 2016: What every Word user should know!	10/16/2019	9:30am	11:30am
		12/17/2019	9:30am	11:30am
Register	Word 2016: Organizing with Tables, Tabs, and Columns	9/17/2019	9:30am	11:30am
		10/30/2019	1:30pm	3:30pm
Register	PowerPoint 2016: Basics - Creating a Slideshow Presentation	10/03/2019	1:30pm	3:00pm
Register	PowerPoint 2016: Advanced Animation	10/10/2019	1:30pm	3:00pm
Register	Microsoft Excel for Beginners	9/12/2019	1:30pm	3:30pm
		10/28/2019	9:30am	11:30am
		12/04/2019	1:30pm	3:30pm

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Register	Title	Date	Start	End
Register	Excel 2016: Basics 1 - Navigating and Formatting	10/01/2019	1:30pm	3:30pm
		11/05/2019	9:30am	11:30am
		12/09/2019	1:30pm	3:30pm
		12/18/2019	9:30am	11:30am
Register	Excel 2016: Basics 2 - Math and Functions	10/02/2019	1:30pm	3:30pm
		11/06/2019	9:30am	11:30am
		12/11/2019	1:30pm	3:30pm
		12/19/2019	9:30am	11:30am
Register	Excel 2016: Printing and Setup	11/07/2019	9:30am	11:00am
Register	Excel 2016: Charts and Graphs	10/07/2019	1:30pm	3:30pm
		11/12/2019	1:30pm	3:30pm
Register	Excel 2016: Formatting Beyond the Basics	9/23/2019	9:30am	11:00am
		10/09/2019	1:30pm	3:00pm
		11/13/2019	9:30am	11:00am
Register	Excel 2016: Linking Worksheets	9/18/2019	9:30am	11:00am
		11/18/2019	9:30am	11:00am
Register	Excel 2016: Math with Dates and Times	10/29/2019	1:30pm	3:00pm
Register	Excel 2016: Large Data 1 - Sorting and Filtering	9/23/2019	1:30pm	3:00pm
		12/03/2019	9:30am	11:00am
Register	Excel 2016: Large Data 2 - Pivot Tables	9/30/2019	1:30pm	3:00pm
		12/04/2019	9:30am	11:00am
Register	Excel 2016: Large Data 3 - vLookups	10/07/2019	9:30am	11:00am
		12/09/2019	9:30am	11:00am
Register	Excel 2016: Large Data 4 - Final Report	10/08/2019	9:30am	11:00am
		12/10/2019	9:30am	11:00am

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Register	Title	Date	Start	End
Register	Access 2016: Basics and Database Fundamentals	9/09/2019	1:30pm	4:30pm
		10/15/2019	9:30am	12:30pm
		12/16/2019	9:30am	12:30pm
Register	Access 2016: Level 2 - Intro to Forms & Reports	9/11/2019	1:30pm	3:30pm
		10/21/2019	9:30am	11:30am
Register	Access 2016: Level 2 - Intro to Select Queries	9/16/2019	1:30pm	3:30pm
		10/22/2019	9:30am	11:30am
Register	Access 2016: Level 2 - Import/Link and Export	11/04/2019	9:30am	11:00am

The **Register** links above will take you to [myTraining](#). Once you log in, click on the **Register** button in the top right of the window to see the scheduled classes. Choose the class time you would like and press the **Submit** button in the bottom right.

You can also email us a list of classes, including dates, and we will save a seat for you. Please include your full name, work email address, and a phone number: training@health.ufl.edu

Workshop descriptions and handouts are here: <https://training.health.ufl.edu/workshops>

Classes are in the Communicore computer classroom, C3-013:
<https://training.health.ufl.edu/gainesville>