

# UF Health Educational Technology Application Training

## Gainesville Class Schedule

Title	Date	Start	End	Register
Adobe Acrobat X: Basics	09/18/2018			<a href="#">Register</a>
Adobe Acrobat X: Forms	10/10/2018	1:30pm	3:30pm	<a href="#">Register</a>
Adobe Photoshop CS5: Basics	11/29/2018	9:30am	12:30pm	<a href="#">Register</a>
Adobe Photoshop CS5: Layers and Masks	12/04/2018	1:30pm	3:30pm	<a href="#">Register</a>
Adobe Photoshop CS5: Photo Adjustments	12/05/2018	1:30pm	3:30pm	<a href="#">Register</a>
Outlook 2016: Calendar	10/22/2018	9:30am	11:00am	<a href="#">Register</a>
Word 2016: What every Word user should know!	10/24/2018	1:30pm	3:30pm	<a href="#">Register</a>
Word 2016: Organizing with Tables, Tabs, and Columns	12/11/2018	1:30pm	3:30pm	<a href="#">Register</a>
Word 2016: Mail Merge Labels and Form Letters	12/12/2018	1:30pm	3:00pm	<a href="#">Register</a>
Word 2016: Large Documents - Styles, Images, and Sections	12/17/2018	1:30pm	3:30pm	<a href="#">Register</a>
PowerPoint 2016: Basics - Creating a Slideshow Presentation	10/16/2018	1:30pm	3:30pm	<a href="#">Register</a>
PowerPoint 2016: Advanced Animation	11/15/2018	9:30am	11:30am	<a href="#">Register</a>
Microsoft Excel for Beginners	10/03/2018			<a href="#">Register</a>
Excel 2016: Basics 1 - Navigating and Formatting	10/08/2018	9:30am	11:30am	<a href="#">Register</a>
	12/18/2018	1:30pm	3:30pm	<a href="#">Register</a>
Excel 2016: Basics 2 - Math and Functions	10/15/2018	9:30am	11:30am	<a href="#">Register</a>
	12/19/2018	1:30pm	3:30pm	<a href="#">Register</a>
Excel 2016: Charts and Graphs	10/16/2018	9:30am	11:30am	<a href="#">Register</a>
Excel 2016: Formatting Beyond the Basics	10/17/2018	9:30am	11:00am	<a href="#">Register</a>
Excel 2016: Printing and Setup	10/19/2018	9:30am	11:00am	<a href="#">Register</a>
Excel 2016: Linking Worksheets	11/06/2018	1:30pm	3:00pm	<a href="#">Register</a>

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Title	Date	Start	End	Register
Excel 2016: Math with Dates and Times	09/19/2018			<a href="#">Register</a>
Excel 2016: Large Data 1 - Sorting and Filtering	10/29/2018	9:30am	11:00am	<a href="#">Register</a>
Excel 2016: Large Data 2 - Pivot Tables	10/30/2018	9:30am	11:00am	<a href="#">Register</a>
Excel 2016: Large Data 3 - vLookups	10/31/2018	9:30am	11:00am	<a href="#">Register</a>
Excel 2016: Large Data 4 - Final Report	11/07/2018	9:30am	11:30am	<a href="#">Register</a>
Access 2016: Basics and Database Fundamentals	11/14/2018	9:00am	12:00pm	<a href="#">Register</a>
Access 2016: Level 2 - Intro to Forms & Reports	12/03/2018	9:30am	11:30am	<a href="#">Register</a>
Access 2016: Level 2 - Intro to Select Queries	12/04/2018	9:30am	11:30am	<a href="#">Register</a>
Access 2016: Level 2 - Import/Link and Export	12/05/2018	9:30am	11:00am	<a href="#">Register</a>

If the register links do not work for you, please email us with a list of classes you would like to attend and we will reserve a seat for you. Please include your full name, work email address, and a contact phone number. [training@health.ufl.edu](mailto:training@health.ufl.edu)

Workshop descriptions and Handouts: <https://training.health.ufl.edu/workshops>

Classes are held in the Communicore computer classroom, C3-13:

<https://training.health.ufl.edu/gainesville>